



Sellers of Prepared Food

On a Public Sidewalk License Application Sidewalk Seating

85 Union Street | Brunswick, Maine 04011 | Tel: (207) 725-6658 | Fax: (207) 725-6663
www.brunswickme.gov

Name & Contact Information			
Business Name:			
Business Address:			
Mailing Address:			
Business Phone Number:			
Contact Person:		Contact's Phone Number:	
Email Address:			
If Corporation, Leave Blank <input type="checkbox"/> Sole Proprietor (DBA) <input type="checkbox"/> Partnership			
Owner:		Phone Number:	
Owner:		Phone Number:	
If Sole Proprietor/Partnership, Leave Blank <input type="checkbox"/> Corporation/S Corp <input type="checkbox"/> Limited Liability Company (LLC) <input type="checkbox"/> Non-Profit			
Corporation Name:		Date Incorporated:	State Incorporated:
Home Office Address:		Phone Number:	
<i>Officers, Owner or Partners</i>	<i>Title</i>	<i>Address</i>	<i>% of Stock or Ownership</i>

Please Complete Page 2 and 3

Town Clerk Use Only:

Personal Property Taxes Paid ☐ Insurance Binder ☐ Council Approval ☐

Mailed or Issued Date: _____ Paid Fee: \$ _____ Cash / Credit / Check # _____

Date: _____

Please Select One

☐ 8 Seats or Less Fee: \$300 ☐ 9 Seats or More Fee: \$500 Please Attach: ☐ Liability Insurance Binder

License is valid April 15 - November 1st

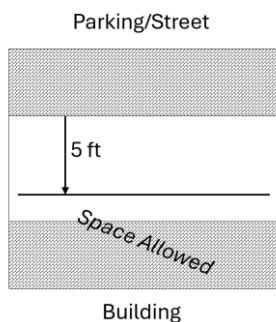
▪ Side walk seating must be located within the business's boundaries. If seating extends to the abutting property owner or an additional area adjoining the owned or leased property written permission is required by the property owner. The size of the additional area may not exceed the principal area owned or leased by the licensee. A permission letter must be submitted with this application.

▪ Please submit application to the Town Clerk's office no later than 10 days prior to the first Council Meeting in April.

▪ For businesses located where the Maine Street sidewalk has been upgraded to the brick/concrete combination, measure 5 feet (60 inches) inward from the outer edge of the concrete (nearest the road). The area between the building and this 5-foot mark can be utilized, with a vertical clearance of 8 feet (96 inches).

Initial

Measuring Example →



▪ For businesses where the sidewalk has yet to be upgraded, there needs to be a 5 foot (60 inches) paved clearance for pedestrian travel between outdoor seating any curb or fixed sidewalk appurtenances such as, but not limited to, tree wells, lamp posts and fire hydrants. With a vertical clearance of 8 feet (96 inches).

▪ The 5 feet (60 inches) must be maintained for ADA compliance.

Initial

▪ Businesses that do not include outdoor waiter services must provide waste and recycling receptacles and must be maintained regularly.

▪ Non-Compliance puts your business in violation of the sidewalk seating ordinance Chapter 10; Article II and may result in citations, fines and/or revocation of your permit to sell prepared food on a public way. If you have any questions regarding this requirement, please call the Brunswick Code Enforcement Office at (207) 725-6660.

Sign

Print

Date

I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the Town of Brunswick.

Please Complete Page 3 (Diagram)

Diagram

Please illustrate the side walk seating placement. Include store front, any abutting buildings, curbs, roads, stanchions/barriers, sidewalk appurtenances such as tree wells, lamp posts, etc. Include measurements and differentiate between privately owned property and town owned property. Use separate sheet if necessary.